



**VIRGINIA SHIP REPAIR
ASSOCIATION**

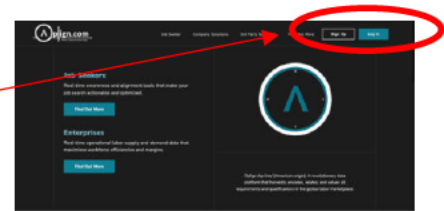
VSRA Jobs Board Enhancement Tool

How to Gain Access

If your organization would like access to the job/candidate alignment platform, please take the following steps:

1. Go to <http://oplign.com/>

2. Click on 'Sign Up' button in the top right corner of the page.



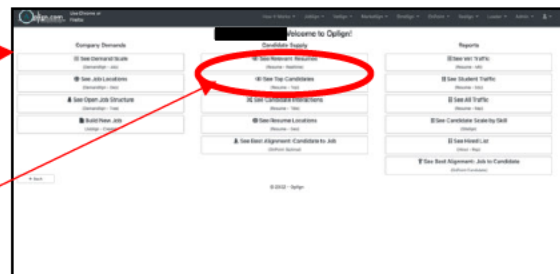
3. Complete the Name, email, and password section then click on ANY of the three boxes (Veteran, Job Seekers, or New Grad) at the bottom of the page. It does not matter which one. Then click on the 'Sign Up' box at the bottom right.

4. You will get an account confirmation request email. Open that email and click on the 'Confirm' link embedded in the email and then STOP. Do not go back into the system.

5. Send jeff@oplign.com and mike@oplign.com a note saying that you have confirmed your account.

6. Your email account will then be linked to your company's unique portal. You will then get an email saying that you may now go into the system.

7. The next time you log in, you will be taken to the front page of your portal.



8. There will be subsequent training on how to best to use the platform but to immediately see candidates that are aligning to your jobs, click on the 'See Relevant Resumes' and/or 'See Top Candidates' boxes.